



Global Youth Worker

- Job Title:** Global Youth Worker
- Hours:** 14 hours per week - until Mar 2010, in the first instance, with renewal until Mar 2011 likely. Evening work 1 day a week (for circa 3hrs) expected – occasional weekend work will be needed.
- Location:** The Harambee Centre, Central Cambridge.
- Salary:** £20858 FTE/pro rata
- Accountability:** The post holder will be directly accountable to the Harambee Centre Coordinator and Governing Council (Trustees).

The Harambee Centre is a Development Education Centre which promotes understanding and action on global issues to people in Cambridgeshire and Peterborough. We have a long track record of success in this field and have generated much of the impetus for change in global thinking in our region. The Centre aims to empower local people to understand global issues from different perspectives and take action for positive change. We want to equip local people with the skills to examine global issues, rethink values and assumptions, and take responsibility for their choices and actions. We work with educators in the formal sector (schools & colleges), the non-formal sector (youth workers & our own youth club), and in the community. The Harambee Centre is located centrally in the City of Cambridge, with its own office work space and linked home-working facility. It is an independent Charity with a lively local presence and active website - www.harambeecentre.org.uk

The Harambee Centre serves as both an office and as a meeting point for its staff and volunteers. Harambee has hosted a number of projects, such as *Global Voices*, *Global Youth Action* and *Perceptions of Africa*, under its own auspices. The Centre is also the administrative hub of the East of England Development Education Network (*Global Thinking*), whose pay roll we manage, and one of whose employees is office-based with us. Harambee presently has a library of books & teaching resources and retails development education materials to schools.

At present we have three part-time salaried staff members who together combine expertise in accountancy, IT systems management, small project management, volunteer coordination and work in schools with children and teachers.

About the role

As Global Youth Worker you would be taking over Harambee's work as one of the national hubs of *Global Youth Action* (GYA) - <http://www.globalyouthaction.org.uk> – which is currently funded by V – a national youth volunteering charity. GYA works to connect young people to those global issues that matter to them, challenge them to gain a deeper and critical understanding of the issues and

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Harambee is a Swahili word meaning 'working together, pulling together and partnership'
Registered Charity No. 299274

the world around them and empower young people to make positive change in the world (See the GYA website for more on their *Connect, Challenge, Change* way of working).

As Global Youth Worker you would do this in **three** ways: -

- running taster sessions known as *Global Bites* to engage young people by exploring issues and coming up with ways they could make a change for a more just and sustainable world,
- *Global Youth Action Projects* where the young people over a period of weeks or months set about making a change around the global issue of their choice,
- supporting some of the young people whom you work with to take part in the *Global Collective* - a national group of young people with a steering role on the GYA project promoting youth action on global issues at the national level.

There is a small existing youth group for you to work with – a major part of the role will be expanding the number of committed young people we work with through engaging new young people. Work with the group has long been supported by recruiting adult volunteers who assist with delivery of the sessions.

Within Harambee there would be management oversight from the Centre Coordinator, IT support, general administrative support from the Administrator. Harambee has an extensive library of youth work resources and much audiovisual equipment (video & stills cameras, digital sound recorder, projector, laptops for video editing) – all of which can aid you and the young people taking part in the project. Harambee is also a member of *Young Lives* – an umbrella organisation for voluntary sector groups working with young people in Cambridgeshire and Peterborough – that offers relevant support and resources to youth workers.

You would bring to this role many or all of the following:

- Relevant experience of working with young people with a strong understanding of the professional aspects of youthwork,
- An ability to seek out, engage and inspire young people to take action including young people who would not initially see themselves as having the inclination or resources to engage with and take action on such global issues,
- A keen interest in global issues,
- An enthusiasm for supporting young people acting to make the world a better place and making their voice heard,
- Good project management abilities appropriate for a small project (£14k a year budget – after salary & overheads the use of circa £5k depends on your judgement).

Job satisfaction from a job well done will be seeing young people working together to make the world more just, more sustainable, or both, in a way that they care about and, through that, knowing that you played an important part in enabling them to make that change.

The *Job description* below is formulated in terms of role, responsibilities and expected outcomes. The *Person specification* is formulated in terms of expected qualifications, knowledge, experience, skills, abilities values and attitudes.

Job Description

General responsibilities are:-

As Global Youth Worker you will have responsibility for:

1. Coordinating Global Youth Work Project Delivery

Specific duties include:

- Ensuring that Global Youth Work project plans are developed, implemented, monitored and reviewed in order to deliver upon the aims and objectives of each project.
- Monitoring and recording all finances relating to Global Youth Work projects and submitting quarterly financial and narrative reports to the project funder with support from the Harambee Centre Coordinator and Harambee Accounts Coordinator.
- Delivering project activities according to the project plans. This will include...
 - a) Liaising with statutory and voluntary sector youth services in Cambridgeshire and Peterborough as appropriate to achieving the project aims.
 - b) Promoting and supporting Global Youth Work projects.
 - c) Supporting the 'Local Collective' youth group and recruiting new members to participate in Global Youth Work projects.
 - d) Providing participating young people with access to recognised award programmes to support, accredit and celebrate their learning and achievements.

Outcomes will be:

- Global Youth Work projects are delivered successfully, meeting the aims and objectives of the project funders.
- Global Youth Work projects finances are recorded and managed responsibly with the support of the Centre Coordinator and Accounts Coordinator.
- Global Youth Work projects are delivered according to project plans in liaison with relevant statutory, voluntary and community sector youth service partners
- Global Youth Work projects recruit and engage young people leading to their support and accreditation.

2. Contributing to the Harambee Centre's role as a hub of Global Youth Work

Specific duties include:

- Sharing learning, good practice and transferable examples of GYW locally and nationally.
- Influencing local and national youth policy developments.
 - a) Developing and promoting Global Youth Work resources for use by local youth organisations.
 - b) Engaging with local providers of youth services to achieve effective promotion of Global Youth Work.
 - c) Enabling young people as part of the Global Collective to act as an effective national voice for the project.

Outcomes will be:

- Global Youth Work best practice and case studies build the capacity for Global Youth Work at the local and national level.
- Global Youth Work influences local and national youth policy developments.

3. To ensure that this role remains focused and effective, it does not include the following activities...

- a) The management or coordination of Harambee's Development Education activities or resources (including staff, volunteers or finances).
- b) Any general administration duties related to Harambee's DEP or project activities.

Person Specification

Qualifications, Knowledge and Experience - essential

- Relevant experience of working with young people, preferably in the areas of youth participation and/or active citizenship.
- Strong understanding of the professional aspects of youth work.
- Willingness to undergo an enhanced CRB check

Qualifications, Knowledge and Experience – highly desirable

- Relevant youth work qualification
- A commitment to the principles of Global Youth Work and a Youth Action approach to youth work.
- Project coordination and management skills including budget management and project development.

Skills and Abilities:

- Time management and prioritisation skills
- Ability to engage and motivate young people and encourage global learning
- Excellent interpersonal/networking skills
- Ability to communicate confidently and competently within the voluntary and community sectors and with the media.
- Excellent written and oral communication skills inc. report writing, assisting with funding applications, planning documents and making press releases.
- Initiative, creativity and the ability to work strategically with minimum supervision.
- High level of ICT proficiency is desirable

Values and attitudes:

- Enthusiasm for seeing positive change in the world brought about via the efforts of young people.
- Committed to an ethos of openness and participative work practices that encourage shared learning and peer support.
- Committed to all aspects of global awareness and global understanding including sustainable development, social justice and a respect for diversity.